



January 13, 2012

Dear Wilson Families,

With the changeable weather of the season, there is definitely an increase in colds and other illnesses. Below are some excerpts from our Parent Handbook regarding procedures for absences and illnesses:

### **ABSENCES**

Please call the school before 8:15 a.m. if your child will be absent that day. For an illness of short duration, the school is to be called each day a student is absent. If you are calling outside of school hours or are unable to reach a staff member, please leave a voicemail message.

For an absence not due to illness, a written note or email to the classroom teacher and the school office prior to the absence informing the teacher of the reason and expected duration is appreciated.

### **RETURN TO SCHOOL**

A child should return to school only after full recovery from an illness. A child may return to the classroom 24 hours after a temperature has returned to normal.

### **MEDICATION TAKEN AT SCHOOL**

**The following guidelines are to be followed for any medication a child takes at school:**

1. A blue medication form must be filled out-one copy goes to the classroom, one copy to the School Office. Forms may be obtained in the School Office.
2. In a container, send only the prescribed dosage for one school day.
3. Give the labeled container to the classroom teacher along with the required form.
4. The medication will be given as instructed.

### **HEALTH INFORMATION**

The School will continue to notify families of student exposure to any communicable disease (e.g., chicken pox) or conditions (e.g., head lice) by a message home. Please notify the school as soon as you are aware of a situation that could infect other children. Follow the school and your pediatrician's recommendations regarding your child's return to school.

The school adheres to the following State Health Department Guidelines:

#### **Condition:**

Chicken pox  
Head lice  
Pink eye  
Strep throat  
Diarrhea  
Vomiting  
Temperature of 99 or above

#### **Child May Return:**

When all pox are scabbed over  
After treatment begins and nits have been removed.  
When there are no secretions  
When no longer contagious  
24 hours after control is reached  
24 hours after last incident  
24 hours fever free without fever controlling medicine

Please feel free to call the School Office if you have any questions.

Regards,

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